

C.S.

Postal & Telegraphic  
 No. 123/28.

1928.

15

SUBJECT.

192

Previous Paper.

Post Office and Telegraphs & Telephones  
 Departments - Separation of.

MINUTES.

P.A.  
 20/2/26

Mr & Mrs Chey appointed Postmaster as from 1st April 1928  
 vide P/20 P/26

Y.G.  
 In accordance with Y.G.'s verbal instructions I conferred with the Board Treasurer yesterday in the matter of the distribution of the staff of the Post Office and the telegraphs & telephones Dept. Mr & Mrs Chey was also present. We submit the following proposals for your Excellency's consideration:

(1) Mrs Carey as Chief Clerk P.O. to perform duties of the Post Office Dept only and to be solely under the direction of the Postmaster.

(2) Miss Dawson to perform postal duties in conjunction with her duties as telegraphist, but except in telegraphist

Subsequent Paper.



in which capacity she will be responsible to the Dept of Job to perform no other duties other than those detailed to her by the direction of the Postmaster.

(iii) Mr M E Evans, (Messenger in the Post Office.) at present performing duties in the C.O. to act on the appointment of the junior of the two subordinate clerks in the P.O., but when not fully occupied with Post Office work to be available to assist with Treasury work.

(iv) The services of the Post boy to be under the sole direction of the Postmaster.

The Dept of Job. will thus have only the part time services of Miss Dixon and the whole time services of Mr

McGill at present serving temporarily. His views as to the adequacy of this arrangement should, we think, be asked.

2. We consider that with the amicable co-operation of all officials concerned the foregoing arrangement will prove suitable for the present. We suggest, however, that it would



Yes. How we  
no local talent,  
male or female  
available?

be more satisfactory if the Dept  
of I & F had the services of a  
clerk to act as telegraphist and  
assist him with his accounts and  
that the training of a suitable person  
for this work should be kept on  
view.

G.H. G.  
23.11.28 A.C.S.

A.C.S.

See enclosures. There must of necessity  
be a great deal of give and take in  
order to make the wheels run smoothly.  
I hope soon we shall have each  
Dept self contained. Till then I hope  
all concerned will put the Public  
Service before any little irritants which  
are bound to arise even in the  
best regulated family! There enclosed  
to see and initial.

26/28.  
3  
A.H.

Hon. Treasurer }  
Supt of I & F. }  
Postmaster }

MCH  
26.3.28

H.Ch.  
27/3/28

To see  
G.H. G.  
26.11.28 for C.S.

Recalled.  
24/4/28.  
a.s.g.



Sept. 17. at 1.

This P.P. was recalled from  
you on 24. 4. 28. please say or state  
date it was received by you.

2. Would not the problem so  
far as your department is concerned be  
solved by the permanent employment of  
Mr. Mc'fitt as a whole time train i.e.,  
has that he is relieved of all  
duties connected with the publication of the  
"Penguin" ?

3. If Mr. Mc'fitt is not yet  
sufficiently expert as a polygraphist to  
take over entirely from Miss Dixon please  
state whether he is capable of being  
trained as well as by what date  
such training should be completed.

4. Please deal with this paper  
and return it to me not later than 8. 5. 28.

30. 4. 28

J. M. H. C.



Inside Minute Paper.

Memo from Supt. Jels &amp; Jels dated 8 May 1928.

The Treasurer

If Mr. W. Hill is to do  
 no operating work, i.e. no work other  
 than clerical work for the Dept. of P.,  
 do you not think that the Dept.  
 of P., with Mr. Hill at its  
 the guidance of you will be able  
 to find ways to see him, should  
 be able to manage satisfactorily  
 his accounts at Comptroller's?

J. Jels

10.5.28.

Hon. Col. Sec.

During the time that I was Postmaster, re. I usually prepared the Wireless a/c's myself - one of the P.O. Clerks typed the statements.

2. I consider that one Clerk should be ample in the Telegraph and Telephone Dept., more especially as the Supt. himself must have sufficient time to do some of the accounting work himself. I understand that the Supt. has done the Wireless a/c's since he took over the Dept, and that these have been done by Miss Carey.

Mr. George Haddock

11. V. 28

G.P. Subst. Re Spt. Trial P.  
shall arrange accounts, and I will  
prepare the necessary draft subject to  
approval of J.F.S. to the addition  
to the establishment of the Dept. much  
of which at a salary of  
£60 x £6 to £96 p.a. i.e. the  
same salary as the junior of the  
two Post Office Clerks at present  
W. H. Evans who is of similar



C.S.O. No. 123/28

Sheet No. 4.

Inside Minute Paper.

Starting with W. Mitchell.

J.M.D.

13. 5. 28.

H.C.S.

Please.

M

14. 28  
3

Spt. P. L. ? J.M.D.

28/5/28.

Hon. Tolson

M.H.

28. v. 28.

For note.

J.M.D.

14. 5. 28.

Hon. Col. Sec.

Notice. May this paper be returned to me please?

J.M.D.

28/5/28.

Supt. T. & T.

Paper returned as requested

A.D.S.  
J.M.D.  
31/5/28.



Hon. Col. Sec.

May the accounts be examined by the

Local Auditor, please.

J.N.V.  
12/6/28.

Received  
16<sup>th</sup> June 1928

Off the Inst.

Despatch herewith for fairness,

please.

2. I shall be glad if the  
Local Auditor can make it  
convenient to meet with Paul P's  
report at an early date.

J.N.V.

18.6.28

Despatch to S of S of 29/6/28.

2-3



Inside Minute Paper.

Local Auditor

Please see His Excellency's Minute of 18/6/28.

W. Barlas

for C.S. 30.6.28.

Hon. Col. Sec.

I will take an early opportunity of examining the accounts referred to and report accordingly.

A. H. Evans

4 July 1928

Off. Sec.

For report for Local

Auditor in the course of the

Yours

27. 7. 28.

Local Auditor

To see

W.S.

for C.S.

30.7.28.

Hon. Col. Sec.

Report herewith please

A. H. Evans

Local Auditor

3 Aug. 1928

Hon. Col. Sec.

I regret that after minuteing this paper I overtook it. In the meantime I have

W.S. 12.7.28.  
25/7/28.  
12/7/28.



received from the Superintendent of Telegraphs  
details of a scheme, such as the lines 4-5  
of paragraph 3 of my report of 3 August,  
for improving the accounting system, to  
come into operation as from 1 August.  
I shall continue to visit the Department  
as often as possible and report at an  
early date on the working of ~~it~~ this new scheme.

A. P. Stone

Local Auditor

14 Aug. 1928

Offr 1/2 Inst.

I fail to understand  
why effect has not yet been  
given to the Governor's orders  
of 26. 3. 28. at 14. 5. 28.  
as regards this case. To  
Sgt. P. at P. at Col. Postmaster  
for explanation, please.

2 Please thank Local  
Auditor for his report at  
suggestion. I shall be glad to  
hear at an early date how



Inside Minute Paper.

The new system is working.

*[Signature]*

14.8.28.

Supt. of I. & T.  
Col. Postmaster To see and for explanation please

*[Signature]*  
to. C.S. 20.8.28.

Spoke Supt. I. & T.

Off. Secy.

I should be glad

to have a further report in

this matter from Supt. I. & T.

at local Auditor at an

early convenient date.

*[Signature]*

14.8.28.

Recalled.  
6<sup>th</sup> Sept. 1928.  
A.D.S.

Minute of 20.8.28  
unanswered. *[Signature]*



Supt. of L & L

to Local Auditor. Do you accordingly and please pass

*[Signature]*

to. C.S. 14.9.28.

Hon. Col. Sec.

Full report on accounts submitted under separate cover.

*[Signature]*  
9/11/28

368/28

S. F. S. Despatch no. 157 of 29<sup>th</sup> August 1928  
minutes to Supt. T & T of 24<sup>th</sup> October 1928.

6.

17.

Hon. Treasurer  
Local Auditor.

To see.

*[Signature]*  
for C.S.  
25/10/28

Local Auditor:

Wd. passed to you

*[Signature]*  
26/10/28

Hon. Col. Sec.

Read to see. With reference to the further report called for by H.C. in his minute above of 14 Aug. I regret the delay in dealing with this. I cannot get on with it without the papers referred to in Supt. T and T's minute above of 7 Oct: these papers have been filed in C.S. 368/28. Can I have that W.P. and this one back please.

*[Signature]*

Local Auditor  
3 Dec 1928



Local Auditor.

In P. 368/28 herewith.

C. J. J.  
3/12/28

Hon. Col. Sec.

I have examined the working of the new system of accounting from time to time since my last report and I am of opinion that the system is good and that it is being efficiently worked.

*[Signature]*

Local Auditor

15 Dec. 28

F/E.

Submitted.

C. J. J.  
3/12/28

W. H. Sec.

This is satisfactory.

*[Signature]*

20.12.28.

8. Minute from Supr. Tels, Tels of 7.2.29.



Copy

Col. Eg.

Unless you see any  
strong reason to the contrary

I shall be glad if you

will kindly take steps to give

effect to Jpt. P. L. 7's signature

at an early date.

2. Jpt. P. L. 7. Member

to so.

Walter

17.2.29.

Hon Col Sec:

This work will be put in hand at once.

I think it necessary.

C. Roberts  
17.2.29.

W  
15.2.28

Supt T & T

To you accordingly

EWB 17.2.29.

Hon. Col. Sec.

Thank you. JY 15/2/29



Inside Minute Paper.

P. Hynd  
15.2.28

9. Minutes from S.O.T. of 28.2.29.

r/E.  
Submitted

A. J. J.  
J. J. J.  
24/3/29

14 C.S

Approved. M

(4/27)  
3

Col Postmaster

To visit  
Will you kindly cause  
the books Cash, etc to be handed  
over to the S.O.T. as requested in  
the last paragraph of Red. 9  
and pass M.P. to him to  
see.

A. J. J.  
J. J. J.  
24/3/29

Supt. T.T.T.

Cash books re were handed  
over today. M.P. passed to you.

Received, Thank you

H. J. J.  
Postmaster

J. J. J.

5/3/29

5/3/29

17/3/29



GOVERNMENT HOUSE,

STANLEY,

29th June, 1926.

FAIKLAND ISLANDS.No. 230.

Sir,

I have the honour to address you, in accordance with Mr. Hodson's direction, in the matter of the addition to the establishment of the Telegraphs and Telephones department under Head VI of the annual estimate of the expenditure of an office of Clerk with salary at the rate of £60 per annum rising by annual increments of £5 to £86 per annum.

2. I would explain that hitherto the clerical work resultant on the activities of the Post Office and Telegraphs and Telephones departments has been performed in its entirety by the staff of the former department, who are required also to assist the Registrar General in his various duties. The increase in the volume of postal transactions consequent on the improved mail services now obtaining and the separation of the two departments which, as you will recollect, prior to the year 1927 operated as one render the continuance of this arrangement impracticable and I am satisfied that the allocation of an independent clerk at the sole disposal of the Superintendent of Telegraphs and Telephones is a necessary measure to remedy the difficulty caused. Incidentally I would remark that it has been found desirable since the 1st of April, 1926, to relieve the Superintendent of Telegraphs and Telephones, Captain J. K. Matheronate, of the additional duties of

Postmaster/

THE RIGHT HONOURABLE

L. C. M. S. AMERY, F.C., M.P.,

SECRETARY OF STATE FOR THE COLONIES.



Postmaster and that these duties have been actually assigned to Mr. H. C. Ley, the First Clerk in the Treasury and Customs department.

3. I trust that you will see your way to approve the new office proposed the salary attaching to which, you will observe, is suggested at the same rate as that provided for the junior of the Two Clerks under Head V. "Post Office".

I have the honour to be,

Sir,

Your most obedient,

humble servant,

J. M. ELLIS.



Hon. Col. Sec.

This M.P. was received on or about the 27/3/28 and has been held over for discussion with you on your return from the West as arranged.

The greater portion of Miss Carey's work has been Telegraphic Accountancy in which she was assisted by Miss Dixon and Mr. McGill. Mr. McGill is learning the procedure under the instruction of Miss Carey but there is more work than he can manage even when fully conversant with the procedure.

(3) Mr. McGill cannot operate and I would prefer him to concentrate on clerical work which is also his own wish.

Miss Dixon's services will not be required shortly as the reorganisation of the Telegraph Services is now taking place. The sum of £36 p.a. is included in her salary for Telegraphic duties.

The following arrangements are recommended :-

Miss Carey to be transferred to the Telegraphic Department with Mr. McGill to assist but both to do Post Office duties when there is need of their services.

Or, alternatively,

Miss Carey to instruct Mr. McGill and a local learner in the work. At the end of this year it is anticipated that McGill would be able to do the work.

In either case the Telegraphic monies, or a portion of them will be in Miss Carey's charge as having of necessity to be paid over the Post Office counter.

*John*  
8/3/28



## MEMO.

Departmental Number.

From..... ~~XXXX~~ Local Auditor

Date..... 3 August 1928

To..... Hon. Colonial Secretary

Reference  
Numbers.

C.S. 123/28

With reference to His Excellency's minute of the 27th July 1928 I have the honour to report that I have examined the accounts of the Telegraphs and Telephones Department but I have not as yet been able to ascertain the financial position.

2. The nature of the transactions makes it impossible for the receipts and expenditure to be kept up to date, but I see no reason why the accounting of them should not be so.

3. The accounts cannot help being complicated but it appears to me that they might be made simpler than they are. I would suggest that the Superintendant of Telegraphs might be asked to submit a simplified system of accounting. I put forward the following suggestions tentatively as being in my opinion helpful, but the Superintendant with his knowledge of telegraphic accounting may have to condemn them as unworkable:

- (a) Every telegram despatched, to whatever destination or by whatever route, should have a serial number altogether distinct from any service numbers it may bear, this serial number serving to distinguish



- it for accounting purposes.
- (b) The serial numbers and other relevant particulars of telegrams despatched during the day should be entered before the office closes in a day-book. This would not involve much work as the average number of telegrams dealt with daily is fairly small.
  - (c) The same procedure should be followed for telegrams received.
  - (d) At the end of each month an abstract should be made showing in the case of each station with which business has been done what is due from and to the Telegraphs Department here on account of each telegram. The present procedure I gather is to await the receipt of the accounts from other stations and pay them: such accounts I am informed are checked, but I saw a number of accounts from January 1927 onward that had not been checked.

E.M.

4. The telegraphic accounting is being done by Miss/Carey, of whose duties, as appears in this paper, it forms no part. I would suggest that this work should be done by Mr. C. McGill. If Mr. McGill should at first find himself in difficulties no doubt the Superintendent or Miss Carey would help him.

5. I cannot find any record of an examination of the telegraphic accounts for several years.

*By the Local Auditor*

*A. B. Hoare*  
\_\_\_\_\_  
Local Auditor



COLONIAL SECRETARIAT  
27 SEP 1928  
FAIRFAX

(6.)

FALKLAND ISLANDS

No. 157

DOWNING STREET,

29 August, 1928.

Sir,

I have the honour to acknowledge the receipt of your despatch No. 238 of the 29th of June and to convey to you my approval of the addition to the establishment of the Telegraphs and Telephones Department under Head VI of the annual Estimates of an office of Clerk with salary at the rate of £60 per annum rising by annual increments of £6 to £96 per annum.

I have the honour to be,

Sir,

Your most obedient,

humble servant,

(Signed) L. S. AMERY,

THE OFFICER ADMINISTERING  
THE GOVERNMENT OF THE  
FALKLAND ISLANDS.



No. 123/28.

(It is requested that, in any reference to this minute, the above Number and the date may be quoted).

MINUTE.

24th October, 19 28.

*From*

THE COLONIAL SECRETARY,

Stanley, Falkland Islands.

*To* The Supt. T. & T. Dept.

STANLEY.

I am directed by the Acting Governor to inform you that the Secretary of State for the Colonies has approved of the addition to the establishment of the Telegraphs & Telephones Department under Head VI of the annual Estimates of an Office of Clerk with salary at the rate of £60 per annum rising by annual increments of £6 to £96 per annum.

*A. J. J.*  
for Colonial Secretary.





No. \_\_\_\_\_  
(It is requested that, in any reference to this minute, the above Number and the date may be quoted).

MINUTE.

7/2/29 19

From Supt. T & T.

To

THE COLONIAL SECRETARY,  
Stanley, Falkland Islands.

Yesterday evening I received a further complaint from Estate Louis Williams in connection with the delay to a telegram the particulars of which are as follows;-

The telegram was handed in at the Post Office counter at 3.15 p.m. but was not passed to the Telegraph Office until 10.15 a.m. on the following morning the 2nd. Feb. It was not date stamped.

This message contained a bankers code which operates in connection with the date of the message and as the date of handing in was not that intended by the sender the message was valueless.

Similar delays have happened on previous occasions with consequent complaints against the service and it is submitted that an alteration must be made to the present arrangements.

In order to avoid the necessity of having two public counters entailing the constant attendance of two counter-clerks where the volume of work where the volume of work did not justify it, it was arranged that messages should continue to be accepted at the Post Office counter, date stamped, charges collected and handed to the Telegraph Office for forwarding.

In view of the unsatisfactory operating of this procedure the following arrangement is submitted;-

A small window to be cut in the wall of the Telegraph office opposite the Mail window of the Post Office.

All messages to be handed in by the Public direct to the Telegraph Office through this window.

*J. Nathaniel*  
Supt.



No.

(It is requested that, in any reference to this minute, the above Number and the date may be quoted).

MINUTE.

28/2/29 19

From Supt. T & T.

To

THE COLONIAL SECRETARY,  
Stanley, Falkland Islands.



The Following arrangements to facilitate the handing in of Telegrams submitted.

Telegrams will no longer be accepted at the Post Office for transmission but should be handed in direct to the Telegraph Office where a window has been provided for the purpose.

The Central Telegraph Office will be open from 9 a.m. to 9 p.m. daily. After 4 p.m. only urgent traffic will be forwarded. Messages to shipping accepted up till 9 p.m. or by special arrangement.

Messages are only accepted at the Telegraph Office where all enquiries should be made either in person or by Telephone.

Nobody is permitted to enter the C.T. Office except staff on duty, without special consent of the Supt. T & T.

May instructions be given to the Post Office to hand over receipt books and cash in hand for which a clearing certificate will be given.

*Just*  
28/2/29