

C.S.

CUL/LIB/1#14

No. 309/21.

Mr. M. Craigie-Halkett

SUBJECT.

192 1921

2nd April.

Previous Paper.

Appointment of Library & Museum Attendant.

Successor to Miss A.E. Felton.

(C.S. 914/20)

MINUTES.

Extracts from C.S. 914/20.

H.C.S.,

X X X X

Miss Felton, Library Attendant, returned from the West Falklands on the 31st March last and informed me verbally that she wished to resign her post as Library and Museum Attendant. I instructed Miss Felton to send her resignation to you. Perhaps you will kindly inform me when you have received Miss Felton's resignation as I should like to make certain suggestions before a successor is appointed.

(Sgd) M. Craigie-Halkett.

Hony: Treasurer
2nd April 1921

H.C.S.

X X X X

I shall be very glad to have these suggestions and am grateful to Mr. Craigie-Halkett for the interest he takes in the Library.

(It'd) J.M.

5th April 1921

H.E. the Governor,

X X X X

I venture to think a Committee Meeting had better be called
and such

and such recommendations as may be made at that meeting, laid
before Your Excellency.

(Sgd) W.A. Thompson.
A.C.S. 2nd April 1921

Yes
(Ita) J.M.

5th April 1921

H.C.S.

X X X X X

2. I will discuss with you later, the appointment of a
successor.

(Ita) J.M.

8th April 1921.

H.E. the Governor,

I submit herewith the ten (10) letters received
from applicants for the post of Library & Museum Attendant.

2. Is it still Your Excellency's wish that these applica-
tions should be first considered by the Committee ?

W.A. Thompson
A. C. S. 13/4/21.

H.C.S.

Write you please in first instance refer to
Mr. Craigie Halkett: he has kindly promise
to make some suggestions with reference to the
vacancy.

W.A.

18 April 1921.

Hon: M. Craigie Halkett,

Papers referred to you accordingly.

W.A. Thompson
A.C.S. 18/4/21.

Hon. Col. Secy.

The suggestion I wished to make was that the duties of Library & Museum attendant should be combined with those of Assistant in the post Office. Soon after Miss Felton had resigned I mentioned the matter to Miss Dixon and she informed me that she would be willing to perform the Library & Museum duties provided the hours of opening were shortened.

2. Miss Dixon has since informed me that she does not wish to take up the post of Library and Museum Attendant, in view of this my suggestion ends respecting the combination of the two posts.

3. The post of Library and Museum Attendant might now be filled from one of the applications contained in these papers.

M. Eugie Harker

25.4.21.

H.E. the Governor,

Submitted.

B. Thompson

A. C. S. 25/4/21.

A.C.S.

Appointment of a Librarian may await decision of Committee as to how during which Library is kept open.

B.

3 May 1921

H.E. the Governor,

The following are the hours, as suggested by the Committee:-

Monday, Tuesday } from 6, to 8.p.m.
Wednesday and Friday }

Thursday, Saturday } from 2, to 4.p.m.
and Sunday. }

B. Thompson

A. C. S. 5/5/21.

H.C.S.

I appoint Miss Mary Biggs (whose application is herein) to be Librarian & Museum Attendant with salary at the rate of £50 a year & with effect from the 1st of June.

2. The appointment is terminable on one month's notice and it should be clearly understood that the hours of attendance at the Library shall include those which may be fixed from time to time by the ~~Board~~ Committee for the care & management of the Library & Museum.

~~Made under Section 4(1) of the Library~~

~~& Museum Ordinance 1918~~

3. ~~→~~

4. Miss Dixon who is at present acting as Librarian & Museum Attendant should arrange to hand over to Miss Biggs on 31st May.

H.C.S.

17 May 1921.

3. The Librarian will act under the direction of the Committee for the care & management of the Library & Museum & in accordance with the Rules for the time being in force and shall be responsible for & have immediate charge of the Library & Museum & everything connected therewith.

17 May 1921

Letter to Miss Madge Biggs, dated
17th May 1921 - - - - - Encl (16)

Colonial Postmaster,

Will you kindly inform Miss
Dixon and arrange for her handing over to Miss Biggs.

H. Thompson
A. C. S. 18/5/21.

Hon. Col. Sec.

Miss Dixon informed
accordingly.

M. Craigie Hall
19. 5. 21

Gazette Notice 34 of - - - - - 1921 on page 32
of Gazette of 11 June. Encl (17)

Hon: Treasurer,

Please withdraw Pay Voucher for payment
of £4. 3. 4d, to Miss M. Biggs for month of June.

H. Thompson
A. C. S. 28/6/21.

Hon. Col. Sec.

Voucher for £4. 3-4, June payment,
with drawn accordingly.

M. Craigie Hall
Ag: Treasurer,
29-6-21.

Hon. Treasurer,

Please withdraw pay voucher for payment
of £4 . 3s . 4d to Miss M. Biggs for month of July.

H. Thompson
A.C.S. 29th July, 1921.

Hon. Col. Sec.

Voucher for July withdrawn accordingly.

M. Luigie Harkness
Ag. Treas.

29. 7. 21

Hon. Treasurer

Voucher for August herewith

K. Thompson
A.C.S. 29/8/21

Hon. Col. Sec.

Voucher withdrawn.

M. Luigie Harkness
Ag. Treasurer.
30. 8. 21

Hon. Treas.

For signature on T.R. please

ttttt 28/12/22

Hon. Col. Sec.

T.R. No 21 signed.

K. Thompson
Treasurer
2-3-22

Y.P. T.R. submitted

ttttt 3/3/22

PA.
4 March 1922

Financial Reg. No 21 for £50 — Encl. (19)



Stanley.

April 11th 1921.

(9)

Sir,

Hearing that the post as Librarian will shortly be vacant I beg to apply for it. I am, Sir.

Your obedient servant,

Madge Biggs.

The

Honourable Colonial Secretary.

Stanley

(16)

CS. 944/20
CS. 309/21

309/21.

17th May,

21.

Madam,

With reference to your letter of the 11th April, I am directed by the Governor to inform you that His Excellency has been pleased to appoint you to be Librarian and Museum Attendant with salary at the rate of £50 a year and with effect from the 1st of June.

2. The appointment is terminable on one month's notice, and it should be clearly understood that the hours of your attendance at the Library shall include those which may be fixed from time to time by the Committee for the care and management of the Library and Museum.

3. You will also act under the direction of the Committee and in accordance with the Rules for the time being in force, and shall be responsible for and have immediate charge of the Library and Museum and everything contained therein.

4. You should arrange to take over from Miss Dixon, who is at present acting as Librarian and Museum attendant, on the 31st May.

I am,

Madam,

Your obedient servant,

W. A. THOMPSON,

Acting Colonial Secretary.

Miss Hedger Biggs,
Stanley.

(17)

No _____

GOVERNMENT NOTICE.

Colonial Secretary's Office,
Stanley, Falkland Islands,
23rd May, 1921.

Under the provisions of the Library and Museum Ordinance, 1913, the Governor has been pleased to appoint:-

MISS MADGE BIGGS,

to be Librarian and Museum Attendant, with effect from the 1st of June, 1921.

By Command,

W. A. THOMPSON,

Acting Colonial Secretary.

No. 34.

Under the provisions of the Library and Museum Ordinance, 1918, the Governor has been pleased to appoint:—

MISS MADGE BIGGS,

to be Librarian and Museum Attendant, with effect from the 1st June, 1921.

23rd May, 1921.

C.S. 309/21.

AS

19

FALKLAND ISLANDS.

REQUISITION TO INCUR EXPENDITURE.

ORIGINAL.

DUPLICATE

HEAD OF ESTIMATE XV MISCELLANEOUS.

{ Treasurer's
No. 21 }

SUB-HEAD 2. Library & Museum.

State, in detail, service or article, &c., on which the amount is to be expended.	State when amount is to be paid.	Estimated Cost.		
		£	s.	d.
Salary of Librarian & Museum Attendant at the rate of £50 a year. H.P. 300/21.	On presentation of monthly vouchers.	50	0	0

N.B.—When this space is insufficient, sheets should be attached, but the sum total shown on this.

Vote on Estimates. } £ 125 : 0 : 0	Expenditure authorised to date. } £ 111 :	Balance available. } £ 125 0 0
------------------------------------	---	--------------------------------

Comments of Treasurer in submitting to Governor.

Signature of Head of Department. }

Heunika M. M. M.
Colonial Secretary.

Date 29th February, 19 29.

Decision of Governor.

Date _____ 19 _____

Governor: _____