

CONFIDENTIAL.

SECRETARIAT D

D/5/62

D/5/62/CONF.

(Formerly)

ADMINISTRATIVE ARRANGEMENTS

SOUTH GEORGIA.

CONNECTED FILES.

NUMBER

See D/5/62

same title but containing open correspondence

#

KING EDWARD POINT,
SOUTH GEORGIA.
31st May 1962.

Confidential

Ref: C1.



Sir,

It is anticipated that the South Georgia Whaling under Japanese management will require closer personal supervision by the Administrative Officer and Customs and administrative staff. This will include more frequent visits to the whaling stations, checking that the whaling inspectors are carrying out their duties in a conscientious and efficient manner, closer control of production of both oil and by-products, checking oil stocks in tanks and visual check of quantities exported (oil, bone and meat meal, frozen meat and meat extract).

2. The Sealing industry will need similar supervision and it is hoped that the A.O. will be able to accompany the sealers on their trips and thereby supplement the Sealing Inspector's supervision. It is also the intention to take a closer personal interest in the Fur Seal colony on Bird Island.

3. The possibility that the Japanese will wish to exploit the South Georgia fishing industry seems a foregone conclusion. This will also need close supervision both with regard to its physical operation and its potential revenue.

4. Coinciding with the above developments will be the opening of new Discovery House. This building will need supervision in its day to day workings. It is intended that the catering staff will be three in number and they will be expected to cook, bake, clean and launder. It is most desirable that there should be control by administrative staff on the issue and indenting of all food and general stores.



5. As it is most unlikely that the Japanese owned stations will carry supplies of European Food stores it will be necessary to order these at six monthly intervals from Great Britain and ship them by B.A.S. ships and mid-winter "Darwin". When ordering these stores it will be necessary to order sufficient quantities to supply all Point married staff in addition to Discovery House personnel. This will entail control of issue to married staff and a system of accounting for all issues.

6. In view of the foregoing paragraphs I propose for your approval the following revision of administrative staff for South Georgia.

Administrative Officer
Senior Administrative Assistant (New Appointment)
Senior Customs Officer/Admin.Assistant
Junior Customs Officer/Admin.Assistant

7. The addition of a Senior Administrative Assistant should enable the Administrative Officer to carry out the extra enumerated duties. The duties of the new Senior Administrative Assistant, apart from assisting the A.O., would include responsibility for the Point and Discovery House Food Stores. Indenting and stock control of same, issuing of food stores to stewards on a daily basis and to married staff on a weekly basis. Responsibility for Point and Discovery House General Stores. Responsibility for all Stores Ledgers and Inventories. During the temporary absence of the Administrative Officer on duty visits to whaling stations, the Senior Administrative Assistant would be responsible for the day to day works programme, control of staff and generally deputise for the A.O.

23
3

8. I suggest that the post of Senior Administrative Assistant should carry the same salary as the Senior Customs/Administrative Assistant and rank equal with that post. During the Administrative Officer's absence on leave the Officer-in-Charge could be chosen from either appointment depending on ability and suitability.

I am, Sir,

Your obedient servant,



Administrative Officer,
South Georgia.

The Honourable the Colonial Secretary,
Port Stanley,
Falkland Islands.

King Edward Point,
South Georgia.
2nd June 1962.



Confidential.

Ref.C.1.

Sir,

4 With reference to my Confidential letter "South Georgia Administrative Staff" Ref.C.1. dated 31st May 1962, I put forward the following proposal for your consideration.

2. I suggest for your approval that the new post of Senior Administrative Assistant be filled by the Acting Senior Customs/Administrative Assistant Mr. J. Whitney.

3. Over the past eight months I have found Whitney to be a conscientious, accurate and completely trustworthy assistant, with a broad measure of common sense. Apart from his office duties I appointed him Mess President in Discovery House. In this position he has maintained a tactful discipline among some rather high-spirited young lads. He also deals with all complaints by the lads or Discovery Stewards in the general running and standard of catering in Discovery House, acting as intermediary for both parties, and if unable to settle the problem to their mutual satisfaction, then brings the matter to my attention. He has been quite successful in his handling of most complaints.

4. Whitney has developed into a confident officer, not afraid to enforce rules when necessary and to reprimand any trouble-makers when required. He is capable of acting on his own initiative and this he has done with good judgement and discretion.

See II.

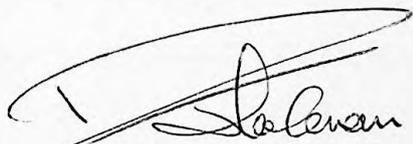
5

5. He is well respected at the Whaling Stations for his competence and his personal relations with Whaling Station Staff are excellent. Confidentially, Ringdal approached me for permission, should Whitney ever think of leaving Government Service, to offer him a position as Secretary to Albion Star South Georgia. Whitney has not been acquainted with this offer as Ringdal would not consider making his intention known whilst Whitney was still in Government Service.

6. From the foregoing it is obvious that Whitney is ideally qualified and personally suitable for the post of Senior Administrative Assistant and should this new appointment be approved I strongly recommend that it be offered to him.

I am, Sir,

Your obedient servant,



Administrative Officer,
South Georgia.

The Honourable the Colonial Secretary,
Port Stanley,
Falkland Islands.

Mail from 40. 1 6

Sent.
see p. 11

4-8 am 10 3 telegram from above date to which returned her
his take effect
for 5/7/62

See f/s 15+16

Done.

Done.

- (a) Do so from S-Q S with Wp to Lt
- (b) extracted to file. action on message is being taken
- (c) extracted @ D 3/62 no action on his file

~~#~~ 7

(d) K 1 V

Sent. see p. 12-14.

(c) (6) d(5) as suggested.

sc-

5/7/62.

It is see B & S the action has been taken

sc

~~#~~ 8

A.O.G.

The main point here seems to be the food and general stores as the oil situation has been discussed.

I think that there is a strong possibility of the Kistadon being able to cater for South Georgia via month food supply but possibly A.O.S.G. can let us have some figures to work on. I.E. what is the cubic capacity of the stores required, this might be possible to calculate from the known requirements against the stocks recovered in the past.

E. Luff

17.7.62

GOVERNMENT TELEGRAPH SERVICE

#9

FALKLAND ISLANDS

SENT

Wt. P. 1961

Number	Office of Origin	Words	Handed in at	Date
	Psy			9.7.62.
To				
ADMINISTR SOUTH GEORGIA				SG a/c

7
D/S/62

No. 132 Youplet CI of 2nd June 1962 stop From what date would you recommend this take effect

10
Reply at 19.

Secretary

Time RB/PH

DECODE.

No. 41.

TELEGRAM.

From Administrative Officer, South Georgia.

To Colonial Secretary, Stanley.

Despatched : 10th July, 19 62 Time : 1245.

Received : 10th July, 19 62 Time : 1530

49

No. 176. Your telegram No. 132. Suggest when person named resumes duty South Georgia after completion of present leave which should be about December.

Administrative.

2011

i may write to A.O if a mail goes to S.S. O.Aen
can BU in A.E. return

12/7/62

P/L : TB

Reply at 12/62

GOVERNMENT TELEGRAPH SERVICE

tot 12

FALKLAND ISLANDS

SENT

Wt P2809 5/61

Number	Office of Origin	Words	Handed in at	Date
	Psy			2.11.62
To	etat ADMINOFF SOUTH GEORGIA			SGA/o

(10)
#7
No. 235. In view uncertainty date resumption whaling is suggestion
yourtel 176 still applicable

Secretary

Time DRM/LH

Bu 7.11.62
Bu 15.11.62.

DECODE.

TELEGRAM.

No. 39.

From Administrative Officer, South Georgia.

To Colonial Secretary, Stanley.

Despatched : 5th November, 1962. *Time* : 1830
Received : 6th November, 1962. *Time* :

6112 No. 281. Your telegram No. 235. Consider suggestion still applicable to cover matters stated in paragraph 4 and 5 of my letter confidential ref 1 of the 31st May 1962. Also in view of possible necessity to establish system of unallocated general stores.

Administrative Officer

P/L : LH

DECODE.

No. 45.

TELEGRAM SENT.

From SECRETARY OF STATE to GOVERNOR

Despatched: 8.11.62 Time: 1130 Received: 8.11.62 Time:

59 in
2/5/62.
No. 90. Your telegram S.G. No. 22.

Dr. David Orr appointed. Will arrive John Biscoe. My
savingram SA/P3475 of 29th October refers.

Secretary of State

~~1015~~ 1015
y. 2. 63 Submitted for information

P/L : LH

I have sent a telegram to AO

I have been intending to submit
the matter of Whitneys promotion

#16 4
mooted at ~~4~~ to which 62 refers.

One do not wish to hold him up now.

I would certainly support promotion for Whitney
who has no doubt done very well but he
is reported at here 8 of ³ E will surely be
regarded by Paddy as a definite ~~mark of demotion~~
demotion for him especially if Whitney were
ever appointed to act over him. I would have
written a d/o to A.O. but there has been no mail
since

gr 2/11/62.

~~16~~ #17

This sort of thing shd. definitely not be on our
open file. 4-8 are marked confidential & shd.
be filed as such. FBI 9-11-62

18.

S.E. I am sorry that his was left in the open file.

I think that the new situation will mean more work in connection with ordering of stores; he A.O. thinks that the establishment of the new District House will need more supervision.

One would think however that the fact that there is no scaling or reeling would offset this.

Furthermore there is the loss of revenue to which is a reason against incurring more expenditures than necessary.

For's town does not end till 9th November

1963

If and when any promotion is considered I think we should be careful to consider the effect on Muddley.

perhaps we should say that his should NOT be put in hand for the present. If S.E. is going to S. George in January the question of whether it should be done when & if Whaling started could be further discussed?

Working with his wife is due to arrive in

Stanley on 7/1 and his name is included in the list of sent to BAS office of more working hours to S.S.

^{re}
20/11/62.

19

HCS

I am now going to S.G. in Feb.

leaving Stanley on the 9th & returning

on the 19th

J.H. 13.12.62

A.O would think want to finish before
think answer with Mr W. no chance to write (month?)
So we should telegraph. It can go in code with references

or no names.

13/12/6

DECODE.

TELEGRAM.

From Colonial Secretary, Stanley.

To Administrative Officer, South Georgia.

Despatched : 15th December, 19 62. Time : 0900
Received : 19 Time :

4 No. 284. Your letter Confidential C1 of 2nd June 1962. Proposed arrangement will not be put in hand for the present. His Excellency will discuss during visit February.

Colonial Secretary

92

Pl. include on H.E.'s
washing list for S Geo.

G.T.C. : HLB/LH

A.C.S. 23

g. list commenced

17/12/62

17/12/62

17/12/62

B.U.7.2.63

H.C.S.

While I was at South Georgia, I discussed Administrative arrangements with the A.O. So long as there is no shore-based whaling, the Administrative staff will consist of the Administrative Officer, the Senior Customs Officer/Administrative Assistant (Ruddy), and the Junior Customs Officer/Administrative Assistant (Whitney). We shall not be replacing Fox whose contract ends in November. It has just struck me that we may have difficulty in getting him home soon after that date, and I wonder whether we should not now consider giving him three months notice in order to get him out in the mid-winter "Darwin". I am sorry this point did not strike me when I was at South Georgia and that I did not mention the possibility to the A.O. Please let me see Fox's file, and then I will send a telegram to Coleman.

Telegram
issued from
8/894.

March 1, 1963.

25

g. s. Submitted
8-1/3/63

See b.c.
P.A.